



OFFICE OF LABORATORY ANIMAL CARE

# Working Instructions

<b>WIN Number:</b>	<b>717</b>	<b>Mouse and Rat Standing Treatments</b>	<b>Revision #:</b>	<b>0</b>
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## Procedure:

All work instructions must be demonstrated by the trainer and performed by the trainee.

1. Husbandry will report a health concern via Cayuse or a lab member(s) will report a health concern via email.
  - a. If a lab member contacts the vet staff via email, a cage number should be given, and a Cayuse entry will be created by the AHT (animal health technician).
2. Standing treatment response will be sent to the lab via Cayuse.
  - a. Recommendations will be dependent on the AHT/Veterinarian assessments and will contain the same reply and course of treatments for standard health cases.
3. If the lab chooses to treat the animal:
  - a. The PI or lab member must reach out to the AHTs or veterinarians so the treatment course and expectations can be conveyed.
  - b. The AHT will assess the animal with health concerns with the approval of the veterinarian to determine if the animal can be treated.
  - c. If treatment is approved:
    - The AHT will create a treatment card with instructions and place it on the cage with the cage card.
    - The lab will be sent a report via Cayuse, containing the standing treatment course for the specific condition.
  - d. If the animal cannot be treated:

- The AHT will reply via Cayuse the health concern is too severe and they will have twelve to twenty-four (12-24) hours to euthanize the animal (depending on the severity of the condition).
  - The AHT may euthanize the animal immediately if the condition is deemed the animal will not live until the following day.
4. If a response is not received from the lab from the initial standing treatment response.
- a. The animal with health concerns will be euthanized within twenty-four (24) hours and the lab will be charged a fee.
5. Animals started on a treatment protocol:
- a. A recheck will be conducted on day two (2) of treatment to ensure treatment has been started.
  - b. Recheck again on day seven (7) to determine if continued treatment is needed or if the animal needs to be euthanized.
  - c. If treatment has not been recorded on the treatment card, the animal will be euthanized immediately, and the lab will be charged a fee.

## REFERENCE DOCUMENTS

[Mouse and Rat Standing Orders and email templates 2-7-24 ds.docx](#)

REVISION HISTORY			
REVISION NUMBER	AUTHOR(S)	EFFECTIVE DATE	REVISION(S)